

E-mail sent on 07/10/26

Dear Parents and Carers

Our Parent/Carer Evening will be taking place on **Thursday 26th November** from 1:45pm-6:45pm for Reception - Year 6 children.

Please note that the school will close at 1:15pm on this day. All children must be collected on time.

The Parent Booking System is open to book your child's appointment from **today at 9am** until **12pm on Thursday 26th November**.

Please ensure you sign in using the below link:

www.parents-booking.co.uk/williambyrd

To login you will need to enter:

- Your first name and surname
- Your child's first name, surname and date of birth

The login details you enter must match those we have on record for you.

Teacher meetings will take place in your child's classrooms.

Further information is available on our school website www.williambyrd.school

If you have any problems booking your child's appointment, please email enquiries@williambyrd.school with your child's full name and class. Please note timings are on first come, first serve basis.

Kind regards

William Byrd Primary School